

## Leaseholder Resale

## - what happens

When a Leaseholder wishes to sell their home, the following steps will be taken:

- The Leaseholder should contact Plus Dane. We will then provide the leaseholder with details of what will happen next and let them know what our fees are
- The leaseholder will confirm their solicitors details to Plus Dane, including contact information
- If the leaseholder wishes to advertise the home on Plus Dane's website
  they should pass the estate agent's marketing information to Plus Dane
  with a link to the estate agent's website. Plus Dane will not be able to
  advertise any homes for sale which are not being marketed through an
  estate agent
- The leaseholder and prospective buyer will instruct their respective solicitors
- Plus Dane will provide Management Pack (LPE1) to the solicitor once payment has been received

Once both solicitors have been instructed they will communicate with each other until the transaction is complete.

There may be instances where there are delays in the transaction, at this point the leaseholder or Plus Dane can speak to one another to understand the cause of the delay and see how best to move forward, however, the main point of contact throughout the transaction is your solicitor.